LEARNER

SUCCESS GUIDE

2025-2026

Texas Success Academy — Home of the Jaguars — est. 2011

all gifted
infinite potential

NM TRINITY PREP

Orion Online Learning System of Accredited Digital Schools

Welcome to one of our digital campuses. This Learner Success Guide provides the information and resources that all learners entering into one of our campuses must follow, as it is our official guide for all learners. Our schools:

- Orion High School
- Trinity Prep
- All Gifted School (Singapore)
- Texas Success Academy

All schools in the System operate under the same policies and procedures outline in this Learner Success Guide. Differences in each school's offerings and in their individual portfolio are outlined as offerings at those campuses. This Guide provides the general applicable policies for each school. All Gifted School (Singapore) is part of the System, but is independently owned; however, policies herein are applicable to that campus as well.

General Portfolios:

- Oron High School – K-5; 6-8; 9-12
- Texas Success Academy – 9-12
- All Gifted School – 9-12
- Trinity Prep-912

Texas Success Academy

Dr. Lisa Chappell founded and operated Texas Success Academy until October 2025, when she passed away. Orion Online Learning Inc. acquired operations of the school in 2025 and allowed those currently enrolled students to transfer to our system. At the time of acquisition, Texas Success Academy was essentially closed, and students there were allowed to complete courses under their Acellus platform. As of February 2025, Texas Success Academy became an Orion System school, but did not acquire any debts previously owed to or payable by the previous business license.

Headquarters: Operations, Individual Schools, Records

Orion Online Learning Inc. (Orion High School, Trinity Prep, Texas Success Academy)

877-647-1337 (Headquarters)

4500 W. Illinois Ave, Suite 203

Midland, Texas 79703

- Chief Executive/Owner/Operator: Joseph Gallegos, PhD, JD
- Texas Success Academy: Ms. Christi Pierce, Managing Director
- Orion High School: Joseph Gallegos, PhD, JD, Principal
- Trinity Prep: Managing Director, Vacant
- Office of the Registrar: Mrs. Rian Wacter, System Registrar
- All Gifted School (Singapore): Mr. Kang Song Lim, Owner/Operator/Principal

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Preface

Orion Online Learning, and our schools, were conceptualized by teachers who foresaw the value of digital learning for learners of all ages. Our schools exist to meet the needs of our customers by providing the highest quality digital learning. Our goal is to provide the best schools in the country, no matter what their classification

One Mission for our Schools

As the premier online high school in the country, we are helping students achieve their goals of high school graduation and beyond by producing students who are high performers no matter what they choose to do in life.

Our Core Beliefs

We believe that all learners, regardless of their history with education, deserve a high quality, flexible way to learn content in a rich, supportive, online environment.

We believe that learning is active and not passive. That digital content can be rigorous and challenging but can help learners exceed their own expectations for learning.

We believe that content is not departmental - content must be integrated to be meaningful - to provide meaningful learning for learners.

We believe that improvement is continuous, and that our existence is critical for learners who need to be challenged and need to be provided with the support necessary to be part of a high performing world outside of our schools.

Our Foundational Beliefs and Statement of Faith

No statement of belief, mission, or vision can be brought forth to fruition without our firm standing about why we do what we do.

- We believe that God calls us to His ministry. (Heb. 5:4)
- We believe that God has given each of us the responsibility of training up the youth of today. (Deut. 6:6-9)
- We believe that there is one head of the Church and our ministry, Jesus Christ. (Eph. 1:22)
- We believe that without the power of the Holy Spirit in us we can do nothing to glorify God. (Acts 1:8 & 4:6)
- We believe that love is the greatest gift that the Spirit can give us and only through God's love and grace to us can we succeed. (Heb 13:9)
- We believe that the Holy Scriptures are the Word of God and that we are to study and follow them. (I Tim. 4:13)
- We believe that Jesus Christ is central to all that we do in our lives and ministry.   (2 Cor. 4:5)
- We believe in the rapture of the Church who will again come in glory at Jesus' return. (Titus 2:13)

- We believe that this ministry was conceived by the Spirit of God and will only last if we follow Him and not our own desires. (2 3:5-6)
- We believe that without the love of God dwelling in us that we can-do no-good thing.   (John 13:35)
- We believe that as followers of our Lord Jesus we should also strive to be the best that we can in the field of education and training. (2 Tim 2:15)
- We believe that God will bless this ministry if it is in His will and without His guidance and blessing it will cease to exist. (Heb. 11:6)

Standards in Practice and in Course Development

The courses at our schools are aligned to the best practices in standards education and are intended to provide a strong foundation for graduates entering two- and four-year colleges and universities. We have researched individual state standards as well as the Common Core State Standards (CCSS), and the Next Generation Science Standards (NGSS), as well as Industry Standards, to determine the extent to which our current content is aligned to research based best practices in learning overall and digital learning. We have concluded that the best approach is to integrate practices with skills to develop content modules that are reflective of the highest quality digital learning accessible. There are CCSS currently in place for Mathematics and English Language Arts. The Literacy Standards for History/Social Studies and for science are embedded in our rubric. We support the growth of learners as writers, through research-based best practices through module 0 of the English Language Arts/Reading courses, and through presentation requirements. Our Advanced Placement courses are aligned to the College Board Advanced Placement Examination. Our Honors Courses provide learners with the opportunity for deeper engagement along with higher order thinking and productivity skills. Learners taking AP courses will be prepared to take the AP Exam.

In alignment with research-based standards, our research is based on the following regarding learning standards, and the course modules that are represented within those standards. To utilize standards for our content development, they (the standards) must be:

- Research and evidence based
- Clear, understandable, and consistent
- Aligned with college and career readiness and expectations
- Based on rigorous content and the application of knowledge through one-on-one mentoring toward critical thinking skills.
- Built upon the strengths and lessons of current state (TX) standards and others.
- Informed by other to-performing countries to prepare our learners for success in our global economy and global society.

Non-Discrimination Policy at Orion

Our schools do not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of

the Rehabilitation Act of 1973, as amended; and Title II of the Americans with Disabilities Act of 1990.

The Purpose of the Learner Success Guide

The purpose of this Learner Success Guide is to provide both learners and/or parents with a clear understanding of the graduation requirements and other policies at our schools. Hopefully, the course descriptions and information contained herein will enable learners to make more informed decisions concerning their future educational plans. It is a further aim that parents (where applicable) review the information contained in this catalog and become more involved in the important educational decisions to come. If there are questions or concerns that cannot be answered with the information given in this catalog, please contact us at our main office.

Types of Learners

Full time – Full time learners are those learners who are attending **only** Orion High School, Texas Success Academy, Trinity Prep, or All Gifted School in grades K-5 and 6-12 or who have returned to high school as adults, and who are either on the annual or monthly tuition plan(s).

Recovery learners – these learners come from a partnership/approved program, such as the Southern Dreams Partnership program in Mississippi. Learners through this partnership must enter through the program designated in their state. Recovery learners are full time learners, enrolled with the goal of graduation through recovery.

Part-Time/Credit Transfer - Credit transfer learners (learners who are taking courses at one of our schools, to transfer back to another school, pay the set fee per course credit, half-credit, honors, etc.   Courses start on the first day of the month, and end on the last day of the second month.   Upon completion, the credit (official transcript) is mailed to the student's high school.

Summer School Credit Transfer Learner – Same as above. These are learners who usually take credit transfer courses during the June or July terms (as defined above).

Tuition and Fees

Leaner Type	Tuition Option/Description	Amount Depends on Pathway and Grade
Full Time Leaners	Annual Tuition Full Payment Covers a grade level (6 credits in grades 9, 10, and 11, and covers 8 credits in the Senior year. *Note that not all programs are offered at all campuses.	Honors/AP Pathway: $2835-$3500 (See individual school's page) Advanced International Studies Pathway: $2835.00-3500. (See individual school's page Foundation Pathway: $2250.00-$2800 (See individual school's page) Minimum Pathway (requires approval) – **Annual tuition is**

Leaner Type	Tuition Option/Description	Amount Depends on Pathway and Grade
		not an option in the Minimum Pathway.
Course Retake or Credit Recovery Fee	Learners who have paid annual tuition are required to pay the course retake fee or fee for credit recovery, if they fail a course.	$150.00 for Credit Recovery $175.00 for Course Retake
Full Time Learners	Monthly Tuition – Contract for school year 6-10 Months. *All monthly tuition options require a contract to be signed in advance of beginning the first course.*	K-5: $199.00/month 6-8: $235.00 Per month or, $315.00 Per month for Honors Honors/AP Pathway: $315.00 Advanced International Studies Pathway: $315.00 Foundation Pathway: $250.00 Minimum Pathway: $150.00
Credit Transfer Courses	Fees are based on course type (Honors, Regular, AP, etc.) *Credit transfer courses may not be offered at all campuses.	See individual school's Credit Transfer page.
Course Extension Fee	Credit Transfer learners who require an extension into the third month.	$30.00 per course
Transcript Evaluation (Pre-Enrollment)	Learners who desire admission who would like their transcript evaluated. (the fee will be applied to the initial tuition payment if enrolled)	$75.00
Records Requests	Records request forms are available at each campus' page.	See campus pages/depends on delivery type
Seton end of grade level testing	This is the required test for and of grade level.	$40.00 at the time of registry

Admission Requirements and Initial Course-taking Limit

Prospective learners apply to their chosen campus at the Admissions Page for that campus. Although unofficial transcripts may be uploaded during the admissions process, official transcripts are requested and evaluated against the graduation requirements.

Once learners are processed and accepted for Admission, they must complete the Induction and Orientation Course before beginning their course work. The Induction and Orientation Course is not a graded course; rather, it is a way for learners to understand how to navigate The Classroom Center, and how digital learning works at the school.

Once a learner completes the Orientation and Induction Course, the learner may request (after participating in the planning meeting with the adviser) one course to begin. This will be the only time that a learner is limited to **one** course. After that, we allow learners to take two courses (**maximum**) per session. One session is equivalent to two months. Please note that learners are not **required** to take two courses per session, this is just a maximum.

Once admitted, and once the Orientation and Induction Course is complete, the learner may begin course work. If the learner begins any day from the 1st day of the month to the 15th day of the month, that learner is considered a starter as of the first day of the current month. If the learner begins any day from the 16th day of the month through the last day of the month, the learner is considered a 1st day of the next month starter. Start time determines end time in accordance with the school's sessions. This allows for consistency of start time (1st day of the month), and end time (last day of the second month).

The Orientation and Induction Course **may allow** for **full-time** learners to receive ½ credit in Cyber Citizenship upon successful completion. The ½ credit counts toward graduation requirements. The course is the last part of the Orientation and Induction Course.

Sample – New Learner – Completing All Courses Without Extension(s)

In the scenario below, the learner completes Orientation and Induction during the month of August and begins with Algebra 1on the 1st day of September. Algebra 1 enters its' second month in October, and the learner picks up English 1. That cycle continues all the way through the end of March. Foundations of Personal Fitness would end on the last day of March. This learner will have completed all required courses for that grade level by the end of March and then may

move to the next one.

September 1 Algebra 1	**October 1** Algebra 1 English 1	**November 1** English 1 World Geography
December 1 World Geography Biology	**January 1** Biology Spanish 1	**February 1** Spanish 1 Foundations of Personal Fitness

Sample – New Learner – Courses with One or More Extensions

In the scenario below, the learner completes Orientation and Induction during the month of August and begins with Algebra 1. Algebra 1 enters its' second month in October, and the learner picks up English 1. In November, the learner requires an extension in his Algebra 1 course, and English 1 is in its' second month. In December, the learner has completed the extend Algebra 1 course, and requires an extension in English 1; however, the learner picks up World Geography in December. Because of the extensions, this learner has completed the grade level in eight months, and by the end of April.

September 1 Algebra 1	October 1 Algebra 1 English 1	November 1 Algebra 1 - Extension English 1
December 1 English 1 Extension World Geography	January 1 World Geography Biology	February 1 Biology Spanish 1
	March 1 Spanish 1 Foundations of Personal Fitness	April 1 Spanish 1 Extension Foundations of Personal Fitness

Two Month Session

One session at our schools is equivalent to **two months**. For example, a learner starting his or her two courses in January finishes those courses on the last day of February, regardless of whether the last day of the month falls on a Saturday or Sunday. New sessions then begin on the first day of the following month.

Grade reports are available and may be downloaded in the Classroom Center, by the 2nd day of the month. Learners earn the designated credit(s) in courses. Some courses are .5 credit, and some are 1 credit. The learner must earn a grade of at least 70 or better in the course, to earn the designated credit. For K-5 and 6-8 only grades are reported, not earned credits.

Final Examinations

Final examinations *may* be given as part of the learner's grade (see Grading Policy). If a learner is required to take a final examination, then the final examination may count as a substantial portion of the learner's grade.

6th, 7th, and 8th graders do not earn high school credit, unless they apply for high school credit courses such as Algebra 1. An application is made available through learner Advising and is only granted if a learner in a lower grade has shown high competency in a subject area.

College Board AP® Courses

For campuses offering AP Courses, the following enrollment rules are in place learners desiring to take AP® Courses:

Learners taking an AP® Course during any term are only allowed to be enrolled in that AP course only, not any other courses. Because of the complexity, rigor, and expectations in our approved

AP® Courses, learners should not take another course during the term. AP® Courses receive a weighted grade.

Learners taking an AP® Course should expect to continue the course into the third month if needed.

Students from other schools taking AP® Courses should expect that the course will last for two months, and that our expectation is that the student participate fully in the course outside of his or her 'regular' school day.

Learners taking AP Courses are not required to participate in the AP Examinations, but it is recommended that they do so. Please see Advising prior to starting AP courses, for Examination information.

Learners who will be taking AP Examinations must contact the adviser no later than August 30 to plan for examinations. Local learners (local to the Headquarters area of Midland/Odessa, Texas, may opt to take the examinations at the Midland office. All others will take the AP examinations in their local school systems; however, our AP coordinator will need to speak with individual learners.

Learners taking AP courses as credit transfer, must first visit their school regarding AP examination and any other questions around weighting of the grade.

Dual Credit Courses

Dual Credit Courses are offered for full-time and part-time learners. Dual credit courses may be taken as part of the course load. Dual credit courses for full-time learners require a fee (except for the AP/Honors Pathway. Dual credit courses do not run along the 2-month course schedule like our regular courses do; instead, they run a traditional Fall, Spring, and Summer schedule.

Credit Recovery Courses

Full time learners and credit transfer learners may take credit recovery courses. Credit recovery courses are .5 – 1.0 credit and are typically in core courses or in other required courses such as Foundations of Personal Fitness, World Languages Courses, Speech Communication, and all core areas. To qualify for a credit recovery course a learner must have previously had instruction in the course and failed the course. All credit recovery courses are set for two months. Credit Recovery courses may have the same requirements as all other courses, weekly and/or daily meetings with the mentor. All assessments in Credit Recovery may be **proctored**. Assessments in Credit Recovery that are not proctored will count as a 0 on the average grade. See The Commons area for daily proctoring services.

Some full-time learners who fail a course, may enter credit recovery; however, the learner must access the advisor, and in most cases, the learner will be required to pay for the credit recovery course (if the learner is not on a tuition contract – i.e. has paid a specially approved tuition rate).

Course Extensions

Learners who are unable to complete courses within two months may apply for an extension. The extension will allow the learner additional completion time (up to the 27th day of the following month). Credit transfer learners (learners who are taking one or more courses to transfer to their

home campus), must pay the course extension fee. Full time learners are not required to pay for the extension request.

Approvals for Extension Request are processed typically by the 22nd day of the month, and the learner will receive an approval notice in The Commons. The only scenario in which an Extension Request will not be approved is if the learner has made no progress in the course and has had little to no communication with the mentor. Extension Request Forms are in The Commons and are due no later than the 22nd day of the **second** month of the course. The mentor for the course must approve and be notified by the learner (during weekly meetings) that he or she will be applying for an Extension.

Calls made requesting an extension will not cause the Extension to be approved. Learners must log in and access The Commons and forma area to take care of their own obligations.

Learner Engagement

Our courses are intended for learners to have <u>**substantial**</u> interaction with mentors during the two months. There are daily assignments as well as end-of-module assignments that must be submitted. The learner's grade is based on the learner's timely submission of assignments. Assignments must be submitted in a timely manner so that mentors can provide appropriate feedback. A learner's assignment or project grade is based on a combination of the learner's ability to grasp the content/concepts from the module, as well as on the learner's responses to discussion items (where appropriate). Interaction with the mentor through weekly sessions will also be a part of the learner's grade in the course. When the learner responds to the forum, uploads a project, or communicates via phone or chat with the mentor.

When the mentor provides a grade and feedback, the learner can see the grade and feedback in the classroom area under the link, "My Progress". Using this link, learners are also able to see all assignments for the course, and should, thus, be able to create a pace for the course.

Because of the high importance that we place on a learner's ability to communicate effectively with the mentor, we require a weekly meeting with the mentor and the learner. During the weekly meeting, a learner must demonstrate that he or she grasps the concepts in the module and must **present** to the mentor a product demonstrating that knowledge (a Power Point, paper, video, or simply have a conversation). <u>**Without**</u> that weekly conversation, it will not be possible to earn a grade higher than a 70 in the course. **Please note that skipping meetings and then requesting that the mentor have multiple meetings over multiple modules over the course of the last one or two weeks of the course, defeats the purpose of the meeting requirement.**

A course with 10 modules will have a minimum of 6 meetings with the mentor. These meetings do NOT take the place of submitting work and/or participating in ongoing discussion with the mentor. These meetings serve to substantially increase the grade from 75% percent, which is the lowest grade before failing a course. What does this mean?

For example, let's say that a module has 2 assignments, a paper and a Power Point. The learner turns both assignments in but cannot/will not set a time to communicate and present the paper and/or the Power Point to the mentor. Then, the learner's highest grade on each assignment maxes out at 70% (so, a 100 would convert to a 70). We cannot emphasize the fact that we need for our learners to be able to communicate effectively in the world outside of our schools,

and if we do not require this type of communication to occur, we are doing a disservice to our learners. A learner in this scenario would not pass the course unless he or she made a 100 on every single assignment that was turned in – that's how important this is!

Mentors may also require asynchronous discussion in the classroom, and learners are required to complete those requirements as well.

The descriptions above depict the importance of the presentation meeting with the mentor. Learner Engagement extends to the other areas below. Note that in a digital school, learners can be engaged asynchronously or synchronously – both are engagement but differ in the feedback loop. Here are additional required engagements:

Daily Discussion	Daily Task	Mentor Office Hours	Weekly Meeting with Mentor	The Commons Group Rooms
Discussion is part of your requirements. All learners must take part in discussions that are ongoing and are set up by your mentor. Discussions must be adhered to 5 of the 7 days of the week.	As you complete each task for a module, you must upload that completed task. For example, if a module has 10 sections, you must upload 1 section per day instead of uploading all 10 at one time. That will allow your mentor time to give you feedback on each task.	Your mentors hold weekly office hours. You are required to check into office hours.	Weekly presentation meetings are required for each learner. See above for an example of these meetings. While other tasks are asynchronous (not live), this is a live meeting on the approved video conferencing app (Zoom or other).	Additional interactions that must be adhered to no emailing of tasks/homework or anything else to the mentor. All messaging must occur within The Commons area, either through your mentor's Group Room; through the Advising Center; through Instant Messaging in The Commons; or through the communication center in The Commons

Engagement plays out through the interactions with the learner and mentor. Live meetings occur at a minimum of once weekly and utilize our school's approved application. The application is not simply a video conference app; it requires the learners to be able to screen share as well as video conference, to present their findings. The application may be downloaded in The Commons, or directly through the ap home page. The intention of this requirement, as stated above, is for the learner to learn how to communicate and present a project as a coherent sequence of ideas that have been generated and carefully thought-through. Assignments that require this type of

meeting may be (but not limited to): PowerPoint presentations; video presentations; web projects; mathematics assignments; laboratory results; Career study projects; Psychology Labs; speeches, and much more. Simple phone conversation, chat dialogue, and the like, diminish the idea of communication. Chat dialogue is ok, as is messaging, and phone conversation; however, meetings where learners present findings such as the ones mentioned here, serve to create a learning atmosphere conducive to producing learner-graduates who are well-being able to communicate in the real world.

Learners are required to communicate daily inside of the classroom, by responding to discussion(s); feedback from the mentor; and by uploading assignments/tasks daily, rather than by Bulk (see Bulk Uploading Policy).

Mentors may also hold office hours weekly and will require learners to participate in those office hours at assigned times.

Learners are required to interact with the mentors through the The Commons message area. Direct E-mail is **not** to be used to communicate with the Mentor. All communication must occur internally in The Commons.

Grade Acceptance Policy

Our schools accept grades and credits **as they are**, from sending, **accredited**, institutions. For example, if a sending school awards credit with a grade of "D" or "D+", or "D-", we will place the grade and credit as is on the official transcript. The transcript denotes where courses and credits have been accepted from sending schools. Please note that all transcripts are entered as they are. If there is an F on the transcript with 0 credit, then it is entered as such.

Students transferring from non-regionally accredited schools will be accepted for admission; however, credit acceptance is not guaranteed. If credits are accepted, a **maximum** of 15 credits will be accepted.   Students/Parents are required to submit the following documentation for credit award to be considered:

- Course syllabus
- Course alignment documents (Standards alignment)
- Textbooks utilized
- Credentials of teachers
- Report cards issued by the school

If courses are considered for transfer, the student *may* be required to take a final examination from the course (i.e. Algebra I), to award credit. Learners whose credits are accepted from non-accredited institutions will lose those accepted credits if the learner transfers to another school, and only the courses taken at Orion will be present on the transcript.

The Registrar will contact high schools to formally request transcripts; however, students are encouraged to request an "informal" transcript copy to expedite the enrollment process.

For Texas learners who are transferring into our schools' records are requested through the Texas Records Exchange. The learners must have already withdrawn from the previous school and have completed Admissions at our school, for records to be accessed through the Texas Records

Exchange. Records for learners coming in from other states, regions, or countries, will be requested through a more traditional request route (fax, email, Parchment, etc.).

Half-Credits in the Traditional Setting

Often, learners come to us at what would be the ½ way point in their traditional school calendar (December or January). In many instances, the sending school will have awarded ½ credits since those traditional dates are typically end-of-semester dates in the traditional school. Where ½ credits have been earned in core courses, we may recommend, in most cases, that the learner re-take those courses, since our terms are two-months long; however, learners may take ½ credit courses (designated as A – first semester or B – second semester), in lieu of taking the course from the beginning.

Grade Point Average Calculation

All our schools utilize a grading system that tops out at an A+ and ends at C-. Any grade below 70 is a failing grade. The Grade Point Average is calculated on the transcript only, and uses the values denoted below.

The GPA System is calculated as follows.

Grade	Numerical Value	Grade Point Value on Transcript
A+	97-100	4.33
A	94-96	4.00
A-	90-93	3.67
B+	87-89	3.33
B	84-87	3.00
B-	80-83	2.67
C+	77-79	2.33
C	74-77	2.00
C-	70-73	1.67
F	69 and below	
*D+		1.33
*D		1.00
*D-		.67

*Note that our schools do not award D grades but do accept those grades if credit has been awarded at another accredited school. If that is the case, then grade point value is awarded as shown in the table.

How GPA is Calculated

For each course, the numerical grade (given above) is multiplied by the number of credit hours. This gives the *grade points* for the course. The grade points are totaled across all courses on the transcript and divided by the total number of credit hours on the transcript to give the GPA.

For example, given a transcript with these courses:

English, B+, 1.00
Algebra, A, 1.00
PE, B, 0.50

The GPA would be calculated as follows:

*English grade points = 3.33 * 1.00 = 3.33*
*Algebra grade points = 4.00 * 1.00 = 4.00*
*PE grade points = 3.00 * 0.50 = 1.50*

Total grade points = 3.33 + 4.00 + 1.50 = 8.83
Total credit hours = 1.00 + 1.00 + 0.50 = 2.50
GPA = 8.83 / 2.50 = 3.53

Weighted GPA

The GPA calculated on your transcript is a weighted GPA. This means that courses marked as Honors, Dual Enrollment, or Advanced Placement (AP) receive an extra "weight." Though this can result in a GPA that is higher than 4.0, most colleges accept and even prefer weighted GPAs.

The weighted GPA is calculated this way: Advanced Placement (AP) courses receive an extra 2 grade points. Honors and Dual Enrollment courses receive an extra 1 grade point. So, when the grade points are calculated for a single course, you would have to add 2 to that course if it's marked as AP, for example.

That would result in a higher, weighted GPA. Note above, however, that the highest-grade point awarded is 4.33

Bulk Uploading of Assignments

Bulk uploading of work is not allowed. What does that mean?

Bulk uploading means that the learner waits until the last week or the last two weeks of the course and then uploads all assignments the night before the course ends, or the night before the extension ends. Bulk uploading means that a learner uploads all tasks at the same time on the same day, rather than by uploading one per day into the appropriate folder.

Bulk uploading is not permitted. To receive appropriate and adequate response from the mentor, the learner may not upload more than **one** assignment per day. If there are discussion assignments in the appropriate folder(s), learners may respond and then upload a project or a product. Bulk uploading does not pertain to discussion or engagement activities. Bulk uploading pertains only to papers, projects, products, videos, podcasts, or any of those types of activities that would require feedback from the mentor.

Assignments that are uploaded in bulk will be returned to the learner without a grade. At our schools, we want there to be back-and-forth communication between the learner and the mentor, and uploading multiple assignments reduces courses to nothing more than a drop box (there is no meaning to the mentor-learner relationship.)

A learner's desire to just 'get done' with a course does not supersede this policy nor does it supersede the policy for learner engagement (outlined previously).

Cyber Bullying Policy

I. Introduction

Our schools have an integrated internal social area, called The Commons. That area has the intent of allowing staff members, learners, mentors, and parents to have a safe place to collaborate and to engage in less formal communication. To that end, we integrate chat rooms, instant messages, video conferencing, and internal messaging.

Our policy against cyber-bullying is not just limited to the utilization of our internal structures; it also **extends** out to the utilization of social media, insofar as that networking affects others who are part of **our** community. This policy outlines our stance on this issue.

II. Prohibited Behavior

The following behaviors are prohibited:

1. Bullying.
2. Cyberbullying.
3. Harassment and Sexual Harassment
4. Retaliation against those reporting such defined behaviors; and
5. Knowing and false accusations of bullying behavior.
6. Social media posts which denigrate or disrespect other learners, staff members, or any member of our learning community

Any person who engages in any of these prohibited behaviors that constitute bullying shall be subject to consequences.

III. Bullying and Cyberbullying Defined

A. "Bullying" includes, but is not limited to, a written, oral or electronic expression or a physical act or gesture or any combination thereof directed at a learner or learners that:

(1) Has, or a reasonable person would expect it to have, the effect of:

(a) Physically harming a learner or damaging a learner's property; or

(b) Placing a learner in reasonable fear of physical harm or damage to the learner's property.

(2) Interferes with the rights of a learner by:

(a) Creating an intimidating or hostile educational environment for the learner; or

(b) Interfering with the learner's academic performance or ability to participate in or benefit from the services, activities or privileges provided by a school; or

(3) Is based on a learner's actual or perceived race, color, national origin, ancestry, religion, physical or mental disability, gender, sexual orientation, or any other distinguishing characteristic, or is based on a learner's association with a person with one or more of these actual or perceived characteristics, and that has the effect described in subparagraph (1) or (2) above.

Examples of conduct that may constitute bullying include, but are not limited to (within or outside the confines of The Commons:

1. Repeated or pervasive taunting, name-calling, belittling, mocking, put-downs, or demeaning humor.

2. Behavior that is intended to harm someone by damaging or manipulating his or her relationships with others, including but not limited to gossip, spreading rumors, and social exclusion.
3. Non-verbal threats and/or intimidations such as use of aggressive, menacing, or disrespectful gestures.
4. Threats of harm to a learner, to his/her possessions, or to other individuals, whether transmitted verbally or in writing.
5. Blackmail, extortion, demands for protection money, or involuntary loans or donations.

Stalking; and

Physical contact or injury to another person or his/her property.

B. "Cyberbullying" means bullying through the use of technology or any electronic communication, including, but not limited to, a transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted by the use of any electronic device, including, but not limited to, a computer, telephone, cellular telephone, text messaging device and personal digital assistant.

Examples of conduct that may constitute cyberbullying include, but are not limited to:

1. Posting slurs or rumors or displaying any defamatory, inaccurate, disparaging, violent, abusive, profane, or sexually oriented material about a learner on a website or other online application.
2. Posting misleading or fake photographs or digital video footage of a learner on websites or creating fake websites or social networking profiles in the guise of posing as the target.
3. Impersonating or representing another learner through use of that other learner's electronic device or account to send e-mail, text messages, instant messages (IM), or phone calls.
4. Sending e-mail, text messages, IM, or leaving voice mail messages that are mean or threatening, or so numerous as to bombard the target's e-mail account, IM account, or cell phone; and
5. Using a camera phone or digital video camera to take and/or send embarrassing or "sexting" photographs of other learners.

C. "Retaliation" means an act or gesture against a learner for asserting or alleging an act of bullying. "Retaliation" also includes reporting an act of bullying when it is not made in good faith.

IV. Application of Policy

A. This policy applies to any learner, employee, contractor, alumnus, visitor or volunteer who engages in conduct that constitutes bullying or retaliation, all of whom have the responsibility to comply with this policy.

B. This policy applies to bullying that:

1. Takes place on our school's website, including, but not limited to, The Commons, and the course rooms.
2. Takes place elsewhere or using technology, but only if bullying also infringes on the rights of the learner at school as set forth in this policy's definition of bullying.

V. Reporting

Bullying or suspected bullying is reportable by calling Dr. Gallegos at 877-647-1337, or by reporting it to an employee or mentor.

VI. Responding

We will:

A. Promptly investigate and respond to allegations of bullying behavior.

B. Apply disciplinary actions, which may include expulsion/removal from our school

VII. Notices

Orion Online Learning actively monitors all interactions in The Commons areas, chat rooms, instant message areas, video-conference areas, and internal messaging systems.

(Netiquette Policy) Communication in our social community:

The term "netiquette" refers to the awareness of the need for a certain code of behavior (etiquette) in electronic environments (the net) ... Net + Etiquette = netiquette. Netiquette, while a general term, is complex at specific levels because there are so many kinds of electronic environments, and so many different situations in which we may find ourselves in those environments.

Our schools enjoy a lively social community known as "The Commons", as well as a more formal community inside of each course room. It goes without saying that electronic communication is the way in which we communicate most often. To maintain high standards in our community (when we use the term 'community', we are referring to both our structured course rooms as well as our Commons, we will all abide by these standards:

1. show respect for each other, and to the mentor in the course
2. respect the privacy of others
3. express differences of opinion in a polite and rational way
4. maintain an environment of constructive criticism when commenting on the work of others
5. avoiding irrelevant topics when involved in group discussions or other collaborative activities

The following list summarizes the kind of behavior that is not acceptable in our school:

Learners Should Not:

- Show disrespect for the mentor or for other learners in the course.
- Send messages or comments that are threatening, harassing, or offensive
- Use inappropriate or offensive language
- Convey a hostile or confrontational tone when communicating or working collaboratively with others.
- USE ALL UPPERCASE IN THEIR MESSAGES -- THIS IS THE EQUIVALENT OF SHOUTING!!!

Responsible Use of Artificial Intelligence (AI) Policy (System Policy)

At Orion Online Learning System Schools, we recognize the growing role of artificial intelligence (AI) in education and professional environments. We support the responsible use of AI tools as aids to learning, critical thinking, and skill development. However, the use of AI must not compromise the integrity of the academic process. All submitted work must reflect the learner's own understanding, analysis, and original effort.

1. Purpose and Scope

This policy outlines the acceptable and unacceptable uses of AI by learners enrolled at Orion Online Learning System Schools. It applies to all academic and extracurricular activities conducted within the school's learning environment.

2. Acceptable Use

Learners may utilize AI tools for support purposes, including but not limited to:

- Organizing thoughts or outlining ideas
- Seeking general explanations of academic concepts
- Receiving feedback on drafts, with subsequent revision
- Practicing with AI-generated prompts or review materials

In all instances, AI may be used to *support* the learner's work, but not to *create* the final product submitted for assessment. Learners are expected to acknowledge the use of AI tools when they contribute substantively to the development of an assignment.

3. Prohibited Use

Learners are prohibited from:

1. Submitting AI-generated content as their own original work
2. Copying and pasting substantial portions of AI-produced output without meaningful transformation
3. Using AI tools to complete tests, quizzes, or assignments intended to assess individual understanding
4. Using AI tools to misrepresent identity, impersonate others, or facilitate academic dishonesty in any form

4. Academic Integrity and Disciplinary Action

Violations of this policy are considered breaches of our school's academic integrity standards. Consequences will be applied as follows:

1. **First Offense**: A formal warning is issued, and the learner may be given an opportunity to revise and resubmit the assignment.
2. **Second Offense**: The learner receives a grade of zero for the entire course in which the violation occurred.
3. **Third Offense**: The learner is permanently withdrawn from Orion Online Learning System Schools.

All violations will be documented, and notifications will be sent to the learner's parent(s) or guardian(s). The school retains the right to apply additional disciplinary measures in cases involving dishonesty, impersonation, or other serious misconduct.

5. Educational Responsibility

As part of our mission to prepare learners for ethical participation in a rapidly evolving digital world, Orion Online Learning System Schools will provide instruction and guidance on the responsible use of AI technologies. Learners are encouraged to ask for clarification when in doubt about the appropriate use of AI.

Accreditation
Texas Private Schools Accreditation Commission (TEPSAC)
The Texas Education Agency does not accredit or provide approval for private schools whose location is in the state of Texas.

TEPSAC does not award accreditation to schools, so the name is somewhat of a misnomer. What is called the TEPSAC Commission is made up of directors whose accreditation agencies are approved by Texas, and award accreditation to schools. Middle States, for example, is a member of the TEPSAC Commission.

Once a school is accredited by a recognized agency, TEPSAC then recognizes the school, and places the school's name on their list of 'accredited schools'. In Texas, TEPSAC also works with the Texas Education Agency to provide a school identifier for each accredited private school.

Middle States Association Commission on Elementary and Secondary Schools
Our schools are accredited by the Middle States Commission Association of Elementary and Secondary Schools. Our parent company, Orion Online Learning, Inc., is accredited as a school system, and each school is accredited separately as a system school. The term for accreditation is through 2030.

Western Association of Schools and Colleges
Each system school is also fully accredited by the Accrediting Commission for Schools, Western Association of Schools and colleges, for all grades K-12 and Adults.

Honor Societies
Each school may have a recognized honor society at its own choosing. If there is a recognized group, it will be assigned a faculty adviser to work with the learner members.

College Board Advanced Placement®
Some or all schools may include Advanced Placement® Courses approved by the College Board. Only courses with syllabi approved by the College Board are listed in the school's catalogue found in the Classroom Center.

Credit by Examination

Students who transfer from another school where credit was not earned will register to take credit recovery courses. If a credit recovery course was not passed, learners may be given an option to participate in Credit by Examination.

Once admitted to credit by examination, the examination may be taken once. Ample time is provided to study the course modules, to be prepared for the examination. Examinations are proctored and must be taken during a specified time.

The graduation requirements allow that credit by examination may only be used for a total of 3 credits maximum.

Students who transfer from any school whose accreditation has been terminated may complete diploma eligibility at one of our schools. The required credits must be met. If the student already has met the credits requirement our policy is that the prospective student must complete a **minimum** of three months' residency at our school in order to become eligible for a diploma. Residency includes additional courses and is further defined below.

Diploma Eligibility

Incoming learners who wish to earn a diploma from our school must take 25% of the courses required for graduation. This means that a minimum of 3-5 courses must be taken in order to be eligible for a diploma from our institution(s).

Learners who have completed the Graduation Requirements are Diploma Eligible. Diploma Eligible Learners must apply for Graduation, and must complete the Graduation/Exit meeting, which is held at the end of last month/last course.

We work with multiple agencies toward dropout prevention with the goal of graduation. With these agencies, we have state-specific requirements for eligibility. Please contact us, or local designees in those states for Diploma Eligibility requirements.

Please note that the Diploma Eligibility requirement may be waived only by approval of Dr. Gallegos and is typically only approved for over-age learners or adults who can show approval for entry into a post-secondary program.

State Testing and Requirements and Norm-Referenced Testing

State of Texas Examinations

Learners who have prior knowledge that they may be returning to a Texas public school are recommended to take the required End of Course and/or STAAR Assessments administered by the public school system. Please contact the public-school administration office to register for the examinations. Learners who reside in other states should follow our recommendations here, if they will be opting to withdraw prior to graduation from our school.

SAT and ACT

All learners planning to attend 4-year colleges or universities are **required** to register for the SAT or ACT, depending on the entry requirements at their chosen institution(s). Learners must address the requirements and cut-off scores for those universities. Learners must register for the examinations using the College Board website, and must enter the individual school's CEEB Code,

which generates the data and is distributed to our school. Those assessment scores are not included in the official high school transcript.

Advanced Placement®

Learners who take approved Advanced Placement courses may opt to take the AP® Examinations. (Local students may take the examination at Orion High School); however, other learners across the Country must register for the appropriate AP examination at the College Board website and may take the examination (s) at the local jurisdiction. All AP examinations are scheduled during May of each year.

Required End of Grade Level National Testing

At the end of the following grade levels, learners are required to participate in and take the online Stanford 10 Achievement Test. *Learners in the Minimum Pathway are exempted from the requirements. Learners transferring into our school(s) from public schools are required to participate in testing. Here is the test type and occurrence:

Grade	Fall	Spring	Dates
6	INTER 2	INTER 3	This will occur at the end of the grade level, and before starting the first course of the next grade level. Required for all learners finishing grade 6 at Orion.
7	INTER 3	ADV 1	This will occur at the end of the grade level, and before starting the first course of the next grade level. Required for all learners who are first time 7th graders at Orion. NOT required if learners took the assessment at the end of 6th grade at Orion.
8	ADV 1	ADV 2	This will occur at the end of the grade level, and before starting the first course of the next grade level. Required for all learners finishing grade 8 at Orion.
9	TASK 1	TASK 1	This will occur at the end of the grade level, and before starting the first course of the next grade level. Required for all learners who are first time 9th graders at Orion. NOT required if learners took the assessment at the end of 8th grade at Orion.
10	TASK 2	TASK 2	This will occur at the end of the grade level, and before starting the first course for the next grade level. Required for all learners finishing 10th grade at Orion.
11	TASK 3	TASK 3	This will occur at the end of the grade level, and before starting the first course for the 12th grade. Required for all learners who are first time 11th graders at Orion. NOT required if learners took the assessment at the end of 10th grade at Orion.
12	TASK 3	TASK 3	ONLY required for learners who transferred to Orion to complete the 12th grade.

What is tested?

- Reading Skills/Comprehension
- Vocabulary
- Mathematics
- Language
- Spelling

- Social Studies
- Science

This is an **online** assessment, and the testing calendar is operated and managed by the campus, and the Seton Testing Center. The testing occurs usually during the third or fourth week of the month, and we will register learners during the appropriate Advising session (which occurs at the end of the grade level).

A testing fee of $40.00 be added to the tuition schedule for each student.

Honor Roll

The Honor Roll is published in each school's newsletter. To be considered on the "A"Honor Roll, a student must have earned A's in all courses. To be considered for the A-B Honor Roll, a student must earn a combination of A's and B's. A C grade in any course will eliminate a student from Honor Roll. The honor roll includes courses completed at end-of-term as well as courses at end-of-extension.

Classification of Learners

Leaners are classified in the following manner (Please note that classification is often different from particular courses being taken. For example, a student may have 14 credits, and be considered an 11th grade student, but may still be taking Algebra 1.):

Freshman (Grade 9)	0-6 credits
Sophomore (Grade 10)	7-12 credits
Junior (Grade 11)	13-18 credits
Senior (Grade 12)	18 +

Accumulating Credits at Orion

Credits are awarded upon successful completion of each course. Course completion occurs at the end of each term (information above). All grades, including the final grade for the course, are based upon the Grading Policy. Transcripts are updated upon course completion.

Report Cards

Upon completion of courses, learners may generate their Report Cards. Report Cards are available in the Classroom Center. Report Cards are for personal records only, and may not be used for any other purpose other than personal records.

Honor Roll Certificates may be printed from the Learner Home Page when you have a grade of 80 or above.

Official Transcripts

Learner historical Grades are kept on file, and include all grades earned prior to entry. Final transcripts may only be requested online on the school's portal. Official transcripts ordered are

mailed directly to colleges and universities or are uploaded through the Texas Records Exchange for access.

At no time should a learner provide a post-secondary institution, a **<u>copy</u>** of a high school diploma, or a **copy** of a high school transcript. All official documents must be requested directly from our school to the Institution without exception.

Texas Records Exchange (TREx)

We will transfer records to and from via the Texas Records Exchange. That transfer of records includes transferring to colleges and universities in Texas and other states as well. Learners who are entering college must complete a Records Request as described above. Out-of-state requests may not be recognized in our system but may be mailed directly to the out-of-state institution.

Apply Texas or the Common Application

Learners in Texas, desiring entrance into Texas institution must create user credentials at ApplyTexas.org. Apply Texas is a one-stop application for colleges and universities in Texas. Once a learner has applied to a college or university, the learner must request records through the school portal.   Please note that those records may be sent via TREx.

Learners who are out of state must create credentials at the Common Application and follow the request procedures listed above. At the Graduation Exit meeting, learners may be required to demonstrate that they have done so.

Private Colleges, Technical Schools, and Private Universities

At no time should learners present a **copy** of a transcript or a **copy** of a diploma to private technical schools and/or universities, as what they may call proof of graduation. All records must be requested through the Registrar. Learners entering these types of schools must provide the school with access to the portal, which includes a specific request form for those schools. Note that many technical schools accept copies of diplomas or copies of transcripts as what they call Proof of Graduation (POG). <u>That is against our policy.</u>

Advising Services

Advisors are here to assist you with your choice of courses, and to ensure that you are following the correct sequence of courses for graduation.

Advising Services assist learners through their studies by providing assistance for learner's questions. Advisors help learners understand and plan for life after graduation.

How does advising work? Advising can happen any time during the month; however, there is a formal week that is designated for advising. The 20th - 27th day of each month is designated as Advising Week. Here are some of the reasons you will want to meet with your adviser:

- Your adviser may tell you to file an extension if you are falling behind in your course; (you should have done this by the 20th)
- Your adviser will recommend your next course or courses for the term
- Your adviser will advise you on when to apply for graduation
- Your adviser will help you with SAT or ACT registration

- Your adviser will assist you with leave of absence
- Your adviser will help you keep your graduation planner updated
- Your adviser will help you formulate a plan of action if you have an extension
- Your adviser will help you communicate with your mentor(s)
- Your adviser will be an additional advocate/mentor for you

The Planner

All learners at are provided with their individualized graduation plan. The plan is found in the profile of The Commons. The Dashboard may the following information:

- A digital graph showing the progress of the leaner toward graduation
- The learner's plan for the school year including dates for courses
- The learner's selected endorsement areas
- Additional personalized information from the adviser.

Technology Support

Technology support services are limited only to the user's account credentials, or accessing The Classroom Center, or modules therein.

Community Based Credit

Once a student is enrolled as a full-time learner, and whose plan includes any pre-approved course (such as PE), may, as part of their plan include:

- Personal Fitness/Health taken through a local swimming, dance studio, etc.
- Community Based – band, theater, etc.

The courses must be part of the learner's planner, and must have an approved course identification number at our school.

Learner Forms in The Commons

The Commons contains a vast amount of information and support for learners including:

- Learner Forms – Request for Extension, Graduation request, Leave of Absence
- Learner Records – Individual Graduation Plans and/or Transcripts
- Plan My Future – College Board area; Apply Texas area; My Plan area;
- My Account – Pay tuition/fees

Mental Health and Support Counseling

Learners may self-refer or may be referred to a certified counselor. Upon referral, we will connect the learner with a counselor for needs other than course/academic needs. This may be an online service or a local service if applicable.

Continuous Enrollment Policy & Leave of Absence

Learners must always maintain contact with mentors and/or advisers in order to have sufficient time for course completion. Learners are entitled to two approved one-month leaves of absence per academic year. Our academic year begins August 1 and ends on July 31. Learners desiring to take one month of leave must apply at least one month in advance of the expected leave. For example, if a learner desires to take the month of July off, then the learner must apply for leave no later than the first week of June. **Application for Leave of Absence is found in The Commons.**

When leave is approved, the learner will be required to log in during the regular course request window (20th-27th) to request the next course. **Please note: Learners who are on an approved Leave of Absence may request <u>one</u> course upon return from leave.**

Learners who are on monthly tuition: Learners who are on monthly tuition may not use the leave of absence policy to withdraw from school. In other words, learners may not use the continuous enrollment policy to take time off, then withdraw. If a learner is anticipating withdrawal, that must occur before LOA is requested, therefore making it a withdrawal, not a leave of absence. Monthly tuition is due and payable at the end of the second month of leave. Learners who choose to withdraw after the second month of leave will be charged the next month's tuition, and records will be withheld until that is paid. If there are extenuating circumstances, a learner must communicate those circumstances to with a direct call and conversation.

Learners taking additional time may have it approved; however, there may be a reinstatement fee applied to continue with the next set of courses. **The reinstatement fee is not to exceed $300.00**

General and Course Suspension

Learners who have lost contact with mentors for three days in a row will be suspended from their course(s). If a learner is suspended from the course, the learner will be able to log in but will not be able to access course(s). If that occurs, the learner must contact the adviser immediately. Once contact is reinstated between the learner and the mentor, then the learner may resume the course. On the second (or more) time, then the learner may be withdrawn from the course.

Learners whose tuition is delinquent are subject to suspension, if the tuition is substantially delinquent. Suspension does not negate the contractual obligation to make payment.

Graduation and Commencement Ceremony (GradWalk)

GradWalk Ceremony is held during June of each year. To receive a high school diploma. The student must have successfully completed the required number of credits. Learners who have graduated any time prior to, or who will qualify for graduation on July 1, may participate in GradWalk. The location of GradWalk will be determined prior to June of each year.

Learners who have completed all requirements for graduation become Candidates for Graduation on the first day of the month following the completion of their last session. For example, a learner who completes all requirements by the last day of March becomes a Candidate for Graduation on April 1. Candidates are approved on the first day of the month. Upon approval, diplomas are mailed to the learner's mailing address. (Learners must verify

mailing address prior to having the diploma mailed). A copy of the learner's final transcript will accompany the diploma.

A Graduation Exit meeting is held for each candidate. That meeting is scheduled prior to the last day of the month preceding eligibility for graduation. At that exit meeting, learners must demonstrate that they have created user accounts at ApplyTexas and/or the Common Application and have applied for higher education (if applicable). The learner and adviser review the final transcript and verify that all requirements have been met. At the end of the meeting, the learner submits the Graduation Request Form and is apprised of the final steps and timelines for delivery of official documents. The learner is provided with an exit survey form and completes that after the Exit meeting ends.

International candidates for graduation are required to attend the Graduation/Exit meeting. International candidates must declare whether they will be purchasing apostille services, at the exit meeting, and will be provided with additional information for those services.

We do not provide apostille services, other than local notary, for our candidates. If a candidate will be purchasing those services, the local notary costs will be calculated as part of the Graduation Request form.

Graduation Regalia: Cap, Gown, Stole, Honors Chords

Graduation Regalia (cap, gown, stole, tassel) may be purchased by participants for GradWalk. That information will be provided on the official GradWalk page for each school. Learners who have qualified for the Honor Roll any time during their stay may be provided an honors chord only if they are present at the GradWalk ceremony. Non-participants in the GradWalk ceremony may still purchase regalia and chords on their own – those will not be mailed nor provided to candidates. Note that learners are not required to purchase regalia but may want to do so as keepsakes.

Graduation Requirements:

Learners may be approved for any of the following approved Pathways.

Total Credits in the Content Area	Honors/AP Pathway *Qualifies for Distinguished Level of Achievement	Advanced International Studies Pathway *Qualifies for Distinguished Level of Achievement	Foundation Pathway *Does not Qualify for Distinguished Level of Achievement	Minimum Pathway Requirement, some learners may opt into the minimum pathway requirement	Substitutions Allowed
4 credits - English Language Arts	English I Honors English II Honors AP English Language and Composition AP English Literature and Composition May take English III and English IV Honors in lieu of AP	4 credits earned through (or may combine with AP): English Literature AS Level English Literature A Level English Language AS Level English Language A Level English Language and Literature AS Level English Language and Literature A Level	English I English II English III Fourth credit may come from English IV, or any advisor approved fourth course)	4 Credits Required: English I required English II required English III required Fourth Credit may come from English IV, or other English/Reading Course approved by your adviser	English for Speakers of Other Languages (ESOL) I may be substituted for English I (must qualify) English for Speakers of Other Languages (ESOL) II may be substituted for English II (must qualify) Must meet required courses, and then may select the remaining credits from any courses offered in the catalogue, with adviser approval
3-4 credits - Mathematics	Algebra I Honors Algebra II Honors Geometry Honors Pre-Calculus Honors May take AP Statistics or AP Calculus in lieu of last two.	4 credits earned through (or may combine with AP): Mathematics AS Level Mathematics A Level Further Maths AS Level Further Maths A Level	Algebra I Geometry Algebra II Fourth credit may come from Mathematical Models with Applications, Advanced Quantitative Reasoning or Personal Financial Literacy	3 Credits Required: Algebra I required Geometry required One additional math credit may come from: Algebra II, Mathematical Models with Applications, or other courses approved by your adviser)	Must meet required courses, and then may select the remaining credits from any courses offered in the catalogue, with adviser approval
4 credits – Science	Biology Honors Chemistry Honors Physics Honors AP Biology, AP Chemistry, AP Physics may be taken in lieu of	4 credits earned through (or may combine with AP): 4 credits from: Marine Science AS Level Marine Science A Level	Biology Physics Chemistry The fourth credits may come from any 2 additional science courses	3 Credits Required: Biology required Integrated Physics and Chemistry required	Must meet required courses, and then may select the remaining credits from any courses offered in the catalogue, with adviser approval

	4th credit may come from A& P Honors or any other 'regular' science course.	Biology AS Level Biology A Level Chemistry AS Level Chemistry A Level Physical Science AS Level Physical Science A Level	approved by your adviser)	The third credit may come from any additional course approved by your adviser)	
4 credits – Social Studies	World Geography Honors World History Honors US History Honors ½ cred - US Government Honors ½ credit - Economics Honors *AP US History, AP World History, AP European History, AP Government, AP Macroeconomics, or AP Microeconomics may be taken in lieu of Honors*	4 credits earned through (or may combine with AP): Economics AS Level Economics A Level Geography AS Level Geography A Level Global Perspectives and Research AS Level Global Perspectives and Research A Level History AS Level History A Level Humanities AS Level Humanities A Level	World Geography World History United States History ½ credit US Government ½ credit Economics	3 Credits Required: United States History required World History required ½ credit Economics required ½ credit US Government required	Must meet required courses, and then may select the remaining credits from any courses offered in the catalogue, with adviser approval
2 credits – World Languages	2 Credits in World Languages (Same Languages)	2 Credits in World Languages (depending on local requirements)	2 Credits in World Languages (Same Language)	2 credits in World Languages (Sam Language)	American English may substitute for some International Learners, with adviser approval.
6-8 credits – Endorsement Area Electives	Any six endorsement area electives	6 credits of elective courses OR may substitute core course in lieu of electives. In addition to electives in the course catalogue, the following AS and A Level Courses are offered as elective credit: Psychology AS and/or A Level Information Technology AS and/or A Level Law AS and/or A Level Music AS and/or A Level	Any 8 endorsement area electives	Any 7 endorsement area electives	Any core course may be taken as well

		Physical Education AS and/or A Level Sociology AS and/or A Level			
2 credits – Senior Project	2 credit Senior Project Course is required in this pathway. AP Capstone (see below)	No longer required in this pathway)	Not Required	Not Required	No substitutions when Senior Project is required
Total Credits Required:	26	24	26	22	

AP Capstone Diploma

Learners on the AP/Honors Pathway may opt in to earn the additional AP Capstone Diploma. Learners wishing to earn the AP Capstone Diploma are required to complete AP Seminar and AP Research, along with additional AP examinations. AP Seminar is taken and completed prior to AP Research. Learners in this Pathway are exempted from the two credits of the Senior Project, as the two courses will take the place of the Senior Project. *Only offered at Orion High School.

Distinguished Level of Achievement

Learners may graduate with a designation called Distinguished Level of Achievement. A learner who earns this distinction **must** meet the following criteria:

1. Complete all of the requirements from the AP/Honors pathway
2. Complete a comprehensive Senior Project
3. Take and complete at least **one** AP Course
4. Must have entered our school before beginning the Senior level
5. The Distinguished Level of Achievement is the highest honor bestowed on a graduate.

Career and Technical Education Endorsement Areas

Learners may earn endorsements in one or more of the following areas. Endorsements signify that a learner has content knowledge in one or more areas of interest or technical knowledge. Learners may pre-determine the desired endorsement area, during the planning meeting prior to the sophomore or junior level. Unless otherwise approved retroactively (learners who started on the 26-credit plan prior to 1/1/2017), learners may not be approved as meeting the requirements for the endorsement, if they have not declared in that meeting. Final endorsements are determined during the final graduation planning meeting with the adviser. The following endorsement areas may be offered.

Agriculture, Food, and Natural Resources

The Agriculture, Food, and Natural Resources (AFNR) Career Area focuses on the essential elements of life—food, water, land, and air. This career cluster includes a diverse spectrum of occupations, ranging from farmer, rancher, and veterinarian to geologist, land conservationist, and florist. It also includes non-traditional agricultural occupations like wind energy, solar energy, and oil and gas production. The following endorsements are offered:

- Animal Science
- Plant Science

Arts, Audio/Visual Technology and Communications

The Arts, A/V Technology and Communications (AAVTC) Career Area focuses on careers in designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services. Careers in the AAVTC career cluster require a creative aptitude, a strong background in computer and technology applications, a strong academic foundation, and a proficiency in oral and written communication. The following endorsements are offered:

- Graphic Design and Multimedia Arts Endorsement
- Digital Communications

Business, Marketing and Finance

The Business, Marketing, and Finance Career Ara focuses on careers in planning, organizing, directing, and evaluating business functions essential to efficient and productive business operations. The following endorsements are offered:

- Accounting and Financial Services
- Entrepreneurship
- Marketing and Sales

Education and Training

The Education and Training Career Cluster focuses on planning, managing, and providing education and training services and related learning support services. All parts of courses are designed to introduce learners to the various careers available within the Education and Training career cluster. The following endorsements are offered:

- Teaching and Training

Health Science

The Health Science Career Area focuses on planning, managing, and providing therapeutic services, diagnostics services, health informatics, support services, and biotechnology research and development. To pursue a career in the health science industry, students should learn to reason, think critically, make decisions, solve problems, communicate effectively, and work well with others. The following endorsements are offered:

- Exercise Science and Wellness
- Health Informatics
- Healthcare Therapeutic
- Nursing Science

Hospitality and Tourism

The Hospitality and Tourism Career Area focuses on the management, marketing, and operations of restaurants and other food/beverage services, lodging, attractions, recreation events, and travel-related services. Students acquire knowledge and skills focusing on communication, time management, and customer service that meet industry standards. Students will explore the history of the hospitality and tourism industry and examine characteristics needed for success. The following endorsements are offered:

- Culinary Arts
- Lodging and Resort Management

Human Services

The Human Services Career Area focuses on preparing individuals for employment in career pathways that relate to families and human needs such as counseling and mental health services, family and community services, personal care services, and consumer services. The following endorsements are offered:

- Family and Community Services

Information Technology

The Information Technology (IT) Career Area focuses on building linkages in IT occupations for entry level, technical, and professional careers related to the design, development, support, and management of hardware, software, multimedia, and systems integration services. The following endorsements are offered:

- Networking Systems
- Web Development

Law and Public Service

The Law and Public Service Career Area focuses on planning, managing, and providing legal services, public safety, and homeland security, including professional and technical support services. Students will examine the roles and responsibilities of police, courts, corrections, private security, and protective agencies of fire and emergency services. The following endorsements are offered:

- Legal Studies

STEM

The Science, Technology, Engineering, and Mathematics (STEM) Career Cluster focuses on planning, managing, and providing, scientific research and professional and technical services, including laboratory and testing services, and research and development services. The following endorsements are offered:

- Cybersecurity
- Programming and Software Development

California A-G Requirements

California residents desiring to enter into UC System schools will be required to meet the A-G requirements for that system. A-G requirements will take the place of some of the electives within the graduation/personalized plan (see above).

The Senior Project Course (Applicable only to the AP/Honors Pathway)

Learners who are attempting to earn the Distinguished Level of Achievement or who opt to take the Senior Project as the last two credits are required to complete a Senior Project. The Senior

Project is a course that is led by a mentor. During the first month of the Senior Project course, learners must select a project that will accomplish any of the following:

- Complete a research paper in MLA format, that is in an area of high interest to the learner. The research paper may be about a social topic, historical topic, statistical project, or any other type of topic, approved by the mentors.
- Complete a local community service project, with the goal of enhancing the local community. Some examples might be participating in a local community theater; working a minimum of 40 hours in a homeless shelter/community shelter; working to improve a local church organization, or any other type of local service. The learner will document the work and will begin with a stated purpose for the project. The learner will present a documented (pictures, videos, interview with others) project at a time set aside for that presentation. Affected community members will be invited to the presentation. The presentation will occur at any time during the sixth, seventh, or eighth week of the Senior Project Course.
- Develop a website that will of service to an organization locally, or otherwise.
- Participate in an internship in a local business. A minimum of 80 hours must be completed as hands-on work in the business, and the business owner must participate in the culminating presentation.
- Creation of a product that would, if mass-produced, provide a service to others in the grater society.
- Any other project that will meet the goal of providing the learner with an enhanced opportunity for communication and participation in the greater community.

Learners opting to take the AP Capstone requirements will be waived from the Senior Project, as they will meet the credit requirements and course requirements for both AP Capstone and Distinguished Achievement.

Qualifying for the Minimum Pathway

Learners who meet the following criteria may opt to transfer to the Minimum Pathway, if they have started on another pathway:

- The learner has taken at least 5 courses, and has not been successful in passing those courses; or
- The learner entered 9th grade prior to August 2020
- The learner dropped out of high school and is entering as an adult learner.

The Minimum Pathway Requirements are described above.

To qualify for acceptance into the minimum requirements, the learner must first complete or attempt to complete the minimum number of credits for eligibility OR meet the dropout recovery criteria from the list above. The learner will be required to sign an Opt-In agreement that signifies that he or she understands that the Minimum Plan may not meet automatic entrance requirements into colleges and universities. The learner will then be placed onto the plan, and the Graduation Planner will reflect the required courses needed to satisfy the requirements from the plan, above.

Please note that if a learner applies for admission, meets the requirements for entry into the Minimum Pathway, and has the correct number of credits in the correct content areas, above, the learner must still take a minimum number of courses to qualify for diploma eligibility. In summary, we will not simply award a high school diploma upon entrance, all learners must still comply with the Diploma Eligibility Policy and/or Residency

Courses offered at our Campuses

Please note that we offer new courses at a rate of at least 1 new course per month. Not all of the courses, listed here, may show in the Catalogue; however, all courses listed here may not offered at every school. Courses are numbered according to the State of Texas Public Education Information Management System (PEIMS) approved course numbers. Our schools are members of the Texas Records Exchange and comply with course requirements for all approved courses (standards).

Incoming credits from other states or jurisdictions must be fitted into one of our courses. For example, Common Core Math I, in another state, may be replaced by Algebra 1 code at one of our campuses.

English Language Arts and Reading Courses

Course ID	English Language Arts
03200600	English I For Speakers Of Other Languages
03200605	English I For Speakers Of Other Languages
03200700	English II For Speakers Of Other Languages
03220100	English I
03220200	English II
03220300	English III
03220305	English III
03220307	English III
03220400	English IV
	Additional Approved Courses (Advisor Approval Only)
03221100	Research/Technical Writing
03221200	Creative Writing
03221300	Practical Writing Skills
03221500	Literary Genres
03221600	Humanities (First Time Taken)
03221610	Humanities (Second Time Taken)
03221800	Independent Study In English
03221830	Independent Study in English; Hebrew Scriptures
03221840	Independent Study in English: New Testament
03221850	Independent Study in English: Hebrew Scriptures and New Testament
03230100	Journalism
03230140	Advanced Journalism: Newspaper I
03230150	Advanced Journalism: Newspaper II
03230160	Advanced Journalism: Newspaper III

Course ID	English Language Arts
03230800	Photojournalism
03231000	Independent Study In Journalism
03241200	Independent Study In Speech
03241400	Communication Applications
03270700	Reading I
03270800	Reading II
03270900	Reading III

Mathematics

Course ID	Mathematics
03100500	Algebra I
03100600	Algebra II
03100700	Geometry
03101100	Precalculus
03102400	Mathematical Models With Applications
03102500	Independent Study In Mathematics
03102530	Statistics
03102540	Algebraic Reasoning

Science

Course ID	Science
03010200	Biology
03020000	Environmental Systems
03030000	Aquatic Science
03040000	Chemistry
03050000	Physics
03060100	Astronomy
03060200	Earth and Space Science
03060201	Integrated Physics And Chemistry
13020600	Anatomy and Physiology
13020900	World Health Research
	Codes for additional courses that may satisfy science graduation requirements are located in this document under endorsement areas.

Social Studies

Course ID	Social Studies
03320100	World Geography Studies
03330100	United States Government
03340100	United States History Studies Since 1877
03340400	World History Studies
03350100	Psychology
03370100	Sociology

03380001	Social Studies Advanced Studies (Only with Senior Project)
03380002	Special Topics in Social Studies (Only with Senior Project)
03380003	Social Studies Research Methods (Only with Senior Project)
03380052	Special Topics in Social Studies: Hebrew Scriptures (Old Testament) (Only with Senior Project)
03380062	Special Topics in Social Studies: New Testament (Only with Senior Project)
03380072	Special Topics in Social Studies: Hebrew Scriptures (Old Testament) and New Testament (Only with Senior Project)
03310300	Economics with Emphasis on the Free Enterprise System and Its Benefits

Personal Fitness and Health

Course ID	Health
03810100	Health Education
	Physical Education
PES00052	Foundations of Personal Fitness
PES00053	Adventure/Outdoor Education (Only available as transfer in credit)
PES00054	Aerobic Activities (Only available as transfer in credit)
PES00055	Individual or Team Sports
PES00000	PE Substitution Athletics 1 (Only available for learners with bona fide activity i.e. skiing, tennis taken off-site under supervision and coaching)
PES00001	PE Substitution Athletics 2 Only available for learners with bona fide activity i.e. skiing, tennis taken off-site under supervision and coaching)

World Languages

Course ID	Languages Other Than English (this list may change, see course catalog for available levels)
03110100	Languages Other Than English Level I -Arabic
03110200	Languages Other Than English Level II-Arabic
03110300	Languages Other Than English Level III –Arabic
03110400	Languages Other Than English Level IV –Arabic
03110500	Languages Other Than English Level V –Arabic
03110600	Languages Other Than English Level VI - Arabic
03110700	Languages Other Than English Level VII– Arabic
03120100	Languages Other Than English Level I– Japanese

Course ID	Languages Other Than English (this list may change, see course catalog for available levels)
03120200	Languages Other Than English Level II–Japanese
03120300	Languages Other Than English Level III-Japanese
03120400	Languages Other Than English Level IV–Japanese
03120500	Languages Other Than English Level V– Japanese
03120600	Languages Other Than English Level VI–Japanese
03120700	Languages Other Than English Level VII-Japanese
03400100	Languages Other Than English Level I – Italian
03400200	Languages Other Than English Level II – Italian
03400300	Languages Other Than English Level III – Italian
03400400	Languages Other Than English Level IV – Italian
03400500	Languages Other Than English Level V – Italian
03400600	Languages Other Than English Level VI – Italian
03400700	Languages Other Than English Level VII – Italian
03400800	Cultural And Linguistic Topics – Italian
03410100	Languages Other Than English Level I – French
03410200	Languages Other Than English Level II – French
03410300	Languages Other Than English Level III – French
03410400	Languages Other Than English Level IV – French
03410500	Languages Other Than English Level V – French
03410600	Languages Other Than English Level VI – French
03410700	Languages Other Than English Level VII – French
03420100	Languages Other Than English Level I – German
03420200	Languages Other Than English Level II – German
03420300	Languages Other Than English Level III – German
03420400	Languages Other Than English Level IV – German
03420500	Languages Other Than English Level V – German
03420600	Languages Other Than English Level VI – German
03420700	Languages Other Than English Level VII – German
03430100	Languages Other Than English Level I – Latin
03430200	Languages Other Than English Level II – Latin
03430300	Languages Other Than English Level III – Latin
03430400	Languages Other Than English Level IV – Latin
03430500	Languages Other Than English Level V – Latin
03430600	Languages Other Than English Level VI – Latin
03430700	Languages Other Than English Level VII – Latin
03430800	Cultural And Linguistic Topics – Latin
03440100	Languages Other Than English Level I – Spanish
03440110	Languages Other Than English Level I – Spanish For Spanish Speakers
03440200	Languages Other Than English Level II – Spanish
03440220	Languages Other Than English Level II – Spanish For Spanish Speakers
03440300	Languages Other Than English Level III – Spanish

Course ID	Languages Other Than English (this list may change, see course catalog for available levels)
03440330	Languages Other Than English Level III – Spanish For Spanish Speakers
03440400	Languages Other Than English Level IV – Spanish
03440440	Languages Other Than English Level IV – Spanish For Spanish Speakers
03440500	Languages Other Than English Level V – Spanish
03440550	Languages Other Than English Level V – Spanish For Spanish Speakers
03440600	Languages Other Than English Level VI – Spanish
03440660	Languages Other Than English Level VI – Spanish For Spanish Speakers
03440700	Languages Other Than English Level VII– Spanish
03440770	Languages Other Than English Level VII – Spanish For Spanish Speakers
03450100	Languages Other Than English Level I – Russian
03450200	Languages Other Than English Level II – Russian
03450300	Languages Other Than English Level III – Russian
03450400	Languages Other Than English Level IV – Russian
03450500	Languages Other Than English Level V – Russian
03450600	Languages Other Than English Level VI – Russian
03450700	Languages Other Than English Level VII – Russian
03460100	Languages Other Than English Level I – Czech
03460200	Languages Other Than English Level II – Czech
03460300	Languages Other Than English Level III – Czech
03460400	Languages Other Than English Level IV – Czech
03460500	Languages Other Than English Level V – Czech
03460600	Languages Other Than English Level VI – Czech
03460700	Languages Other Than English Level VII – Czech
03470100	Languages Other Than English Level I – Portuguese
03470200	Languages Other Than English Level II – Portuguese
03470300	Languages Other Than English Level III – Portuguese
03470400	Languages Other Than English Level IV – Portuguese
03470500	Languages Other Than English Level V – Portuguese
03470600	Languages Other Than English Level VI – Portuguese
03470700	Languages Other Than English Level VII – Portuguese
03480100	Languages Other Than English Level I– Hebrew
03480200	Languages Other Than English Level II – Hebrew
03480300	Languages Other Than English Level III – Hebrew
03480400	Languages Other Than English Level IV – Hebrew

Course ID	Languages Other Than English (this list may change, see course catalog for available levels)
03480500	Languages Other Than English Level V – Hebrew
03480600	Languages Other Than English Level VI – Hebrew
03480700	Languages Other Than English Level VII– Hebrew
03490100	Languages Other Than English Level I– Chinese
03490200	Languages Other Than English Level II – Chinese
03490300	Languages Other Than English Level III – Chinese
03490400	Languages Other Than English Level IV– Chinese
03490500	Languages Other Than English Level V– Chinese
03490600	Languages Other Than English Level VI– Chinese
03490700	Languages Other Than English Level VII– Chinese
03510100	Languages Other Than English-Vietnamese Level I
03510200	Languages Other Than English-Vietnamese Level II
03510300	Languages Other Than English-Vietnamese Level III
03510400	Languages Other Than English-Vietnamese Level IV
03510500	Languages Other Than English-Vietnamese Level V
03510600	Languages Other Than English-Vietnamese Level VI
03510700	Languages Other Than English-Vietnamese Level VII
03520100	Languages Other Than English-Hindi Level I
03520200	Languages Other Than English-Hindi Level II
03520300	Languages Other Than English-Hindi Level III
03520400	Languages Other Than English-Hindi Level IV
03520500	Languages Other Than English-Hindi Level V
03520600	Languages Other Than English-Hindi Level VI
03520700	Languages Other Than English-Hindi Level VII
11401100	Languages Other Than English Level I – Turkish
11401200	Languages Other Than English Level II – Turkish
11401300	Languages Other Than English Level III – Turkish
11401400	Languages Other Than English Level IV – Turkish
11401500	Languages Other Than English Level V – Turkish
11401600	Languages Other Than English Level VI – Turkish
11401700	Languages Other Than English Level VII – Turkish
11402900	Languages Other Than English Level I – Korean
11403000	Languages Other Than English Level II – Korean
11403100	Languages Other Than English Level III - Korean
11403200	Languages Other Than English Level IV - Korean
11403300	Languages Other Than English Level V – Korean
11403400	Languages Other Than English Level VI – Korean
11403500	Languages Other Than English Level VII – Korean

Course ID	Languages Other Than English (this list may change, see course catalog for available levels)
11404700	Languages Other Than English Level I - Farsi
11404800	Languages Other Than English Level II – Farsi
11404900	Languages Other Than English Level III - Farsi
11405000	Languages Other Than English Level IV -Farsi
11405100	Languages Other Than English Level V – Farsi
11405200	Languages Other Than English Level VI – Farsi
11405300	Languages Other Than English Level VII – Farsi
03993200	Other Foreign Languages Level I
03993300	Other Foreign Languages Level II
03993400	Other Foreign Languages Level III
03996000	Other Foreign Languages Level IV
03996100	Other Foreign Languages Level V
03996200	Other Foreign Languages Level VI
03996300	Other Foreign Languages Level VII

Fine Arts

Course ID	Fine Arts
FAS00001	Fine Arts Substitution, Community-based Program (prior approval of advisor and bona fide participation in community theater, symphony, dance, etc.)
03155600	Music Studies, Music Appreciation I
03251500	Theatre III, Playwriting I
03500110	Art I, Art Appreciation
03501200	Art II, Photography I
03502200	Art III, Photography II
03503100	Art IV, Photography III

Technology Applications

Course ID	Grades 9-12, Technology Applications
03580140	Fundamentals of Computer Science
03580200	Computer Science I
03580300	Computer Science II
03580350	Computer Science III
03580380	Game Programming and Design
03580400	Digital Design and Media Production
03580500	Digital Art and Animation
03580510	3-D Modeling and Animation
03580700	Digital Video and Audio Design
03580810	Web Communications
03580820	Web Design

Course ID	Grades 9-12, Technology Applications
03580900	Independent Study In Technology Applications (Available through Senior Project Only)
03581500	Independent Study in Evolving/Emerging Technologies (Available through Senior Project Only)

Career Preparation/Study

Course ID	Career Studies
12701300	Career Preparation I
12701400	Career Preparation II
12701500	Problems and Solutions (Available with Senior Project Only)
12701510	Problems and Solutions II (Available with Senior Project Only)
N1270151	Basics of Student Project Management (Available with Senior Project Only)
13002000	Horticulture Science

Career Clusters for Endorsements

Course ID	Endorsement Areas Courses
13002500	Practicum in Agriculture, Food, and Natural Resources (Available with Senior Project Only)
13002510	Practicum in Agriculture, Food, and Natural Resources II (Available with Senior Project Only)
N1300254	Oil and Gas Production I (Available with Senior Project Only)
N1300255	Oil and Gas Production II (Available with Senior Project Only)
N1300256	Oil and Gas Production III (Available with Senior Project Only)
N1300257	Oil and Gas Production IV (Available with Senior Project Only)
13006200	Practicum in Construction Management (Available with Senior Project Only)
13006210	Practicum in Construction Management II (Available with Senior Project Only)

Technology Cluster

Course ID	Arts, A/V Technology, and Communications Cluster
13008200	Principles of Arts, Audio Video Technology, and Communications
13008300	Animation

Course ID	Arts, A/V Technology, and Communications Cluster
13008400	Advanced Animation (Available with Senior Project Only)
13008500	Audio Video Production (Available with Senior Project Only)
13008600	Advanced Audio Video Production (Available with Senior Project Only)
13008700	Practicum in Audio Video Production (Available with Senior Project Only)
13008710	Practicum in Audio Video Production II (Available with Senior Project Only)
13008800	Graphic Design and Illustration (Available with Senior Project Only)
13008900	Advanced Graphic Design and Illustration (Available with Senior Project Only)
13009000	Practicum in Graphic Design and Illustration (Available with Senior Project Only)
13009010	Practicum in Graphic Design and Illustration II
13009100	Commercial Photography (Available with Senior Project Only)
13009800	Practicum in Printing and Imaging Technology (Available with Senior Project Only)
13009810	Practicum in Printing and Imaging Technology II (Available with Senior Project Only)
13009900	Professional Communications
N1300993	Video Game Design I
N1300994	Video Game Design II
N1300995	Video Game Design III

Business Management Cluster

Course ID	Business Management and Administration Cluster
13011200	Principles of Business, Marketing, and Finance
13011300	Touch System Data Entry
13011400	Business Information Management I
13011500	Business Information Management II
13012000	Virtual Business (Available with Senior Project Only)
13012100	Business Management (Available with Senior Project Only)
13012200	Practicum in Business Management (Available with Senior Project Only)
13012210	Practicum in Business Management II (Available with Senior Project Only)

Human Services Cluster

Course ID	Human Services Cluster
13024700	Child Development
13024800	Child Guidance
13025000	Practicum in Human Services (Available in Senior Project Only)
13025010	Practicum in Human Services II (Available in Senior Project Only)

Information Technology Cluster

Course ID	Information Technology Cluster
13027200	Principles of Information Technology
13027300	Computer Maintenance (Available in Senior Project Only)
13027400	Telecommunications and Networking (Available in Senior Project Only)
13027500	Computer Technician (Available in Senior Project Only)
13027600	Computer Programming (Available in Senior Project Only)
13027700	Advanced Computer Programming (Available in Senior Project Only)
13027800	Digital and Interactive Media (Available in Senior Project Only)
13027900	Web Technologies (Available in Senior Project Only)
13028000	Research in Information Technology Solutions (Available in Senior Project Only)
13028010	Research in Information Technology Solutions II (Available in Senior Project Only)
N1302801	Database Fundamentals (Oracle) (Available in Senior Project Only)
N1302802	Database Programming (Oracle) (Available in Senior Project Only)
N1302803	Internetworking Technologies I (Cisco) (Available in Senior Project Only)
N1302804	Internetworking Technologies II (Cisco) (Available in Senior Project Only)

Other Practicums (Pre-approval required)

Course ID	Practicum Area
13019000	Practicum in Local, State, and Federal Government

Course ID	Practicum Area
13019010	Practicum in Local, State, and Federal Government II
13020500	Practicum in Health Science
13020510	Practicum in Health Science II
13022700	Practicum in Culinary Arts
13022710	Practicum in Culinary Arts II
13922899	Practicum in Hospitality Services
13022910	Practicum in Hospitality Services II
13034800	Practicum in Marketing Dynamics
N1303481	Social Media Marketing
13037300	Engineering Design and Problem Solving (must purchase SolidWorks Software)
13037400	Practicum in STEM
13037500	Principles of Engineering (must purchase SolidWorks Software)
N1303742	Introduction to Engineering Design (Senior Project Only)

Advanced Placement

Note that not all Advanced Placement courses are offered each term, only when approved by The College Board

Course ID	Advanced Placement Courses (when/if approved)
A3010200	AP Biology
A3020000	AP Environmental Science
A3040000	AP Chemistry
A3050002	AP Physics C
A3050003	AP Physics 1
A3050004	AP Physics 2
A3100101	AP Calculus AB
A3100102	AP Calculus BC
A3100200	AP Statistics
A3150200	AP Music Theory
A3220100	AP English Language And Composition
A3220200	AP English Literature And Composition
A3310100	AP Microeconomics
A3310200	AP Macroeconomics
A3330100	AP U.S. Government and Politics
A3330200	AP Comparative Government and Politics
A3340100	AP United States History
A3340200	AP European History
A3350100	AP Psychology
A3360100	AP Human Geography (World Geography)
A3360200	AP Human Geography (Elective)
A3370100	AP World History

Course ID	Advanced Placement Courses (when/if approved)
A3400400	AP Languages Other Than English Level IV Language – Italian
A3120400	AP Languages Other Than English Level IV Language – Japanese
A3410100	AP Languages Other Than English Level IV Language – French
A3420100	AP Languages Other Than English Level IV Language – German
A3430100	AP Languages Other Than English Level IV (Vergil)– Latin
A3440100	AP Languages Other Than English Level IV Language – Spanish
A3440200	AP Languages Other Than English Level V Literature – Spanish
A3490400	AP Languages Other Than English Level IV Language: Chinese
A3500100	AP Art History
A3500300	AP Studio Art: Drawing Portfolio
A3500400	AP Studio Art: Two-Dimensional Design Portfolio
A3500500	AP Studio Art: Three-Dimensional Design Portfolio
A3580100	AP Computer Science A

A Note about Advanced Placement

Advanced Placement courses are rigorous, and will require substantial time and effort in order for learners to be amply prepared for the AP examinations. AP examinations are optional, and learners must contact the AP Coordinator in order to apply for the Exam.

The Course Request Window

Learners may request additional courses during the 20th-27th day of the month, and all learners must comply with the maximum course offerings during the term (see max courses). Courses requested after the 27th will not be approved, in most cases. Requests coming in after the 27th, require approval by the adviser.

Request to Withdraw

Learners desiring a withdrawal **must** complete the withdrawal form. Records will be released only if tuition is not delinquent. See the refund policy for tuition paid annually, for further information.

Course Drop/Withdrawal from Course

Learners desiring to drop a course must do so within the first ten days of enrollment in the course. After the first ten days of the course, an "F" is placed on the official transcript, and that record will be sent to the new school if applicable. Full time learners will be required to take the course over for the failing grade to be replaced, and the course re-take fee may apply.

Credit transfer learners who withdraw from a course after the first 10 days will receive an F on the transcript, and the transcript will be sent to the receiving school.

Refund Policy

If a learner withdraws within the first 10 days of beginning the first course (Orientation and Induction) the learner is entitled to full tuition refund minus the registration fee that is applied to enrollment. A tuition agreement is due and payable if a learner withdraws after beginning the first course (Orientation and Induction), unless there are extenuating circumstances that have occurred that will require the school to nullify the tuition contract. Those will be discussed on an individual basis.

Tuition Contract/Agreement

Prior to admission, and before completing the check-out process, a learner may be required to sign the Tuition Agreement, which will specify the contractual agreement between the school and the student and/or legal aged guardian/parent. The agreement may specify a length of time for monthly tuition, and/or for fully paid/annual tuition.

A learner who does not withdraw properly and who thereafter pursues a charge back on a debit or credit card, will have their official records held until the owed amount including applicable fees is paid in full and or will require that the Tuition Contract/Agreement be paid in full.

Credit Transfer Learners

A Credit Transfer learner who utilizes a coupon that specifies a start date must begin that course at the specified start date, unless there are extenuating circumstances. Credit transfer tuition and fees are non-refundable after the first 10 days of enrollment into the Orientation and Induction course, and are subject to a full refund, minus a 100.00 registration fee, if the learner withdraws from the Orientation and Induction Course within the first ten days.

If the learner does not begin the credit transfer course within the first three months of payment/enrollment, there will be no refund, and the learner may re-enroll and make payment for the course.

Texas Success Academy

Students who were enrolled into the Texas Success Academy and who did not participate in the transfer to Orion High School and/or who were allowed to remain at Texas Success Academy in order to complete the 2024/2025 school year, and who did not meet the requirements for graduation by June 1, 2025, may complete their requirements at one of our schools, after they have met with their adviser, or if they are in good standing with tuition, may have their records released to a new school. Those students who were allowed to complete courses on the Acellus platform must pay their owed tuition prior to transferring to Orion High School and/or back to Texas Success Academy as new learner in the new Classroom system. The graduation requirements do not change for those transfer learners. Advising services will have contacted each full-time student to determine the coursework requirements to complete for graduation. K-8 learners may transfer out of Texas Success Academy by withdrawing, but tuition must be paid in full prior to doing so.

Texas Success Academy students who may have met graduation requirements prior to October 2025, but who were placed into collections will not be eligible to graduate from Texas Success Academy after June

1, 2025. Orion Online Learning Inc. does not have access to collections records, and will not be able to recognize prior agreements with Texas Success Academy.